



**BOARD OF DIRECTORS
MEETING MINUTES
NOVEMBER 20, 2021**

I. CALL TO ORDER

The Board Meeting was called to order at 9:00am. The Board immediately moved into Executive Session. General Session resumed at 12:06pm.

II. SWEARING IN OF DIRECTORS

- A. Wade DiCosmo
- B. Katherine Scott-Smith
- C. Simon Hovakimian
- D. Talene Ghazarian
- E. Traci Belmore
- F. Katrina Manookian

III. ROLL CALL

Board Members Present

Peter Flores, Jr. – President
Timothy O’Connor – Vice President
Rama Maline – Treasurer
Wade DiCosmo - Secretary
Anthony Seferian – Director
Jaelyn D. Grossman – Director
Jennifer Jadovitz – Director
Katie Strickland – Director
Matthew Mulford – Director
Warren Williams – Director
Katherine Scott-Smith – Director
Simon Hovakimian – Director
Talene Ghazarian – Director
Traci Belmore – Director
Katrina Manookian – Director

CASE Staff Present

Amanda Hart

Katherine Regan
Monica Miner

CASE Guests Present

Patrick Whalen – Ellison Wilson
Brooks Ellison – Ellison Wilson

IV. MINUTES

Motion Peter Flores, Jr., duly seconded: Approval of the August 21, 2021, Board of Directors meeting minutes. **Approved by General Consensus.**

V. PRESIDENT’S REPORT – Peter Flores, Jr.

Peter Flores, Jr. reported that the Executive Committee meets every Monday in between each Board of Directors meeting. The Executive Committee met ten (10) times since the last Board of Directors meeting. Discussions included: outside counsel challenges, COVID-19 matters & policies, representation matters, delays in promotions at various departments, retired annuitants, OAH ALJ observations, vaccine mandate, Range C salary overlap, telework, judicial class consolidation, out of class matters and membership.

VI. TREASURER’S REPORT – Rama Maline

Review of the CASE monthly Financial and Membership reports. Rama Maline reported on the start of the results of the annual audit, strong financial reports, CASE investments, and membership dues which have been consistent over the last few months. Final audit report will be provided at February 2022 Board Meeting. Preliminary report provided a clean opinion for fiscal year July 2020-June 2021.

VII. COMMITTEE REPORTS

- A. Membership Committee – Membership is steady at 60%. Continue research and outreach. Goal is to add 10% to voting membership. Looking to hire staff to focus on marketing.
- B. Bylaws Committee – Bylaws Chair, Ralph Sivilla, is no longer on the Board of Directors. A task force should be designated to review and update Bylaws & Policy File to then post on the CASE website.
- C. Secretary Committee – Plaques have been ordered for all members who previously served on Board of Directors.

- D. Communications Committee – Hiring of employee for marketing & communications purposes.
- E. Election Committee – Report provided in Executive Session by Elections Committee chair for 2021 election.
- F. Retirement & Benefits Committee – Family Leave Committee will assist with all issues addressed by this committee.

VIII. NEW/CONTINUING BUSINESS

- A. Board of Director Meeting Dates: **Motion Peter Flores, Jr., duly seconded:** The 2022 Board of Director General Session Meetings will take place on the following dates. **Approved by General Consensus.**
 - February 19, 2022
 - May 21, 2022
 - August 20, 2022
 - November 19, 2022
 - B. Bylaws & Policy File Update. Update discussed during Executive Committee.
 - C. Committee Assignments. As there are multiple openings on various committees, this discussion will be conducted at a later date.
 - D. Bargaining Update. Update discussed during Executive Session.
 - E. Administrative Law Judge Update. Judges committee has reviewed the documentation provided by CalHR. The ALJ classification consolidation will be sent to the SPB by the January 2022 Board Meeting. CalHR is committed to ensuring that CPUC has an ALJ I & II even though complications due to conflicts with civil service rules.
 - F. Attorney Range C Update. Side Letter is awaiting approval by Legislature. CalHR will need to supply Pay Letter to the SCO for special salary adjustment to take effect.
- IX. Motion Peter Flores, Jr., duly seconded:** Adjourn the Board Meeting. The meeting adjourned at 12:56pm. **Approved by General Consensus.**