



**BOARD OF DIRECTORS
MEETING MINUTES
November 21, 2020**

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. The Board immediately moved into executive session. General session resumed at 11:08 a.m.

II. SWEARING IN OF THE NEWLY ELECTED DIRECTORS

The oath of office was administered to all newly elected directors.

III. ROLL CALL

Board Members Present

John Appelbaum – Director
Lance Davis – Secretary
Peter Flores, Jr. – President
Jaclyn D. Grossman - Director
Rama Maline – Treasurer
Katrina B. Manookian – Director
Matthew Mulford – Director
Timothy O’Connor – Director
Jennifer M. Russell – Director
Anthony Seferian – Director
Ralph Sivilla - Director
Katie Strickland – Director
Warren Williams – Director

CASE Staff Present

Amy Boggs
Amanda Hart
Katherine Regan

CASE Guests

Sylvia Bedrossian – State Fund

Brandon Creel – State Fund

Christiana Dominguez – Department of Justice

Tyler Packard, Grant Bennett Associates

Patrick Whalen – Ellison Wilson

IV. MINUTES

Motion Peter Flores, Jr., duly seconded: Approval of the August 22, 2020 Board of Directors meeting minutes. **Approved by General Consensus.**

V. PRESIDENT’S REPORT – Peter Flores, Jr.

Peter Flores, Jr. reported on the Executive committee meetings which met eleven (11) times since the last Board meeting. Discussion included, furloughs, meet and confers regarding telework, departments telework policies, members telework reimbursement, departments contracting out, 2020 Board of Directors Elections, representation issues, open enrollment for Life and Long-Term Disability Insurance and policies for COVID-19.

VI. TREASURER’S REPORT – Rama Maline

Review of the CASE monthly Financial and Membership reports.

VII. COMMITTEE ASSIGNMENTS

Motion, Peter Flores, Jr., duly seconded: Approval for the below committee assignments.

Remove Matthew Mulford from CASE PAC, Executive Committee and Bargaining Committee.

Add

Jennifer M. Russell – PAC Committee

Katrina B. Manookian – Executive Committee

Katie Strickland – Bargaining Committee.

Approved by General Consensus.

VIII. NEW/CONTINUING BUSINESS

- A. Tyler Packard from Grant Bennett Associates reviewed with the Board CASE's FY 2019/2021 Audit. All accounting policies are in place and working well. The audit was completed 99% remotely. Katie Williams is very thorough.
- B. **Motion Peter Flores, Jr., duly seconded:** Approval of the below CASE 2021 Board of Directors meeting schedule. **Approved by General Consensus.**

Saturday, February 20, 2021

Saturday, May 22, 2021

Saturday, August 21, 2021

Saturday, November 20, 2021

- C. CASE Members Sylvia Bedrossian, Brandon Creel and Christiana Dominguez discussed with the CASE Board, telecommuting, reimbursement of telework expenses, furloughs, CASE bargaining and membership interaction.
- D. CASE Board member Katie Strickland discussed with the Board a plan for CASE's online/social media presence.

- IX. **Motion Peter Flores, Jr., duly seconded:** To Adjourn. The meeting adjourned at 11:50 a.m.